

Tuesday February 12, 2008 at 3:00 PM Eastern time
Call information: 1-800-944-8766 Code 28685

Attendees: Mark, Dianne, Ingrid, Wendy, Shoreh
Regrets: Kevin

AGENDA

1) Approval of Minutes

- Shoreh moved to approve, Ingrid seconded. All approved. Shoreh will post to web

2) Monthly Financial Report

- Total expenses in January '08: \$103.48, YTD: \$3,523.14; since 2003: \$19,206.61.
- Total contributions in January '08: \$0, YTD: \$10,097.00; since 2003: \$65,246.76.
- Total balance as of end of January '08: \$46,040.15.

3) Committee Updates

- Website
 - Shoreh moves that we hire DTS for tasks 1, 3, 4, 5a & 6 as per their proposal for \$10,500, and an annual maintenance/service fee of \$1575 to start in May 2008. Mark seconded. Motion approved.
 - DTS will provide web based training for as many as we may need training.
 - Shoreh to ask if DTS would be willing to host the web site. Currently paying \$50/mo to little green cube.
- Publications/Public Relations
 - End of February newsletter – waiting for input for the content.
 - Mark to provide into blurb – should be a 'cry for help' to work on some of our activities (web help, volunteer recruitment, fund raising)
 - Shoreh will forward material by early Feb 19.
 - When can we prepare a brochure – need one by July. Shoreh to update the maps that are input to the brochure. We need to pick photos for the brochure. Wendy to send Dianne files she has and Shoreh to send maps in March.
 - Shoreh has submitted abstract for URISA and ESRI conferences.
- Financial Resources
 - Travel guidelines – draft prepared and updated with the changes suggested. CC members to complete final review; vote online. Mark to mention in Chair's newsletter intro.
 - Funding request letter – Mark has communicated with another volunteer on this activity. Mark has drafted a letter to World Bank. Proposing letter be sent with signatures of Susan (URISA President), Mark as (Chair) and rest of Core Committee. Mark to send the documents to Wendy who will get the electronic signatures.
 - Mark discussing actions with a new volunteer – needs someone who will work on drafting materials and asking Mark for guidance. The volunteer has to do

- the work to tailor the letter to suit the agency we are seeking funds from. Need a volunteer to work on completing an application process for another agency.
- Mark needs volunteers to take some of the load/effort and devote some time to this. Wendy suggests we make a request through the URISA digest. Shoreh suggests that Mark make a request in the newsletter intro.
 - Volunteer Development - Seeking more members the committee.
 - CC members are busy and perhaps could use other members/volunteers (who are doers – takes about .5 day of effort) to work on this committee to assist CC members with ‘managing’ projects.
 - Partnership
 - Peace Corps – wants to brainstorm with Shoreh some more; want to talk about training and the type of subject matter we could take to them. Shoreh wants to pick their brains/make suggestions to get the ideas flowing. Looking at a generic GIS presentation, and a more technical presentation of different solutions and map services. All CC members invited to attend – may take place Friday Feb 15. Shoreh has sent an email to volunteer in Senegal to see if they are interested in this ‘mission’; he has not posted his resume to our web site, and his web site was a broken link.
 - GSDI – Juna has not responded to any of Mark’s email. Mark volunteers to take on GSDI. Shoreh to do an introductory email between Mark and Al Stevens GSDI.

4) Deployment news

- iMMAP
 - Kevin has connected with Shawn and got more information. Looking for 3 people with management expertise to determine how many volunteers may need to be deployed to do the digitization work. Kevin to look for the 3 management volunteers first. Can be blurb on the newsletter – request for 3 management volunteers.
 - iMMAP MOU: the approval of the document was tabled for next month.
- AAAS
 - Darfur project – all information geocoded and they are working on an article (draft has been reviewed by Shoreh). Volunteers have each put in about 90 hours. Volunteers have completed their evaluations; GISP letters and GISCorps certificates have been sent.
 - Another project in the works for Burma – wanted the same volunteers. 3 agreed but two do not have the time. Mention Burma as an upcoming project in newsletter.
- EWB
 - Afghanistan contacts not responding to Shoreh’s emails.

- Shoreh mentioned to Dr. Amadei that Juna has left and we had not information on the course material presented. Dr. Amadei to research while in Kabul
- Sac County
 - Had an event on Jan 27 – posted on web site. Mission completed.
- Illinois – waiting for teacher and HW/SW.

5) New projects

- See above.

6) Other business

1. Arrangements for ESRI UC and URISA conference – Shoreh has submitted abstracts. ESRI slot is Wednesday Aug 6 5-7PM. Need graphics for the booth in the Map Gallery.
2. Renewal of info@giscorps.org – Wendy has actioned this and the renewal has been processed.
3. URISA Publication Committee – disaster planning etc.

7) Next call: March 11

1. Need volunteer to do minutes.