

**Wednesday September 29 2010 at 12:00 PM Eastern time
F2F at the Orlando URISA Conference**

**Attendees: Mark, Shoreh, Dianne, Heather, Allen, Wendy
Regrets: Ray**

Minutes

1) Approval of Minutes

Moved to approve: Allen
Second: Heather

2) Monthly Financial Report

End of July 2010 Financial Report:

- Total expenses in July '10: \$321.35 YTD: \$10,048.68 since 2003: \$53,220.29.
- Total contributions in July '10: \$0, YTD: \$2,232.36; since 2003: \$70,417.12.
- Total balance as of end of July '10: \$17,196.83. (minus ESRI's \$25k)

End of August 2010 Financial Report:

- Total expenses in August '10: \$310.46 YTD: \$10,359.14 since 2003: \$53,530.75.
- Total contributions in August '10: \$0, YTD: \$2,232.36; since 2003: \$70,417.12.
- Total balance as of end of August '10: \$16,886.37. (minus ESRI's \$25k)

3) Committee Updates

- **Website** – mass email & geo spatial search (backside): DTS will fix the problem with the mass email in October; in a recent email Paresh said that he will have time to supervise and QC the addition of an IMS to the backend of the website rather than building and/or designing the application.
- **Finance** – status report (gifting vs. donation): Ray was absent and he had not emailed any document prior to the meeting. Shoreh will ask if he has time to pursue the gifting option that he had suggested a few weeks ago. It was also suggested that perhaps some of the other subcommittee members could become further involved.
- **Disaster response (DR)** – contacting deployed volunteers in each state: Shoreh will add the states' names to the project/volunteer stat file so that she can identify which volunteers may be good candidates for the pilot project. The objective of the pilot project is to find out if our volunteers can help us in connecting to the main players (to those involved with disaster response). Shoreh will also prepare a slide show to be used by these volunteers when visiting the main players and also a one-page PDF that summarizes who we are and what we can do for them. It was also suggested that chapters could help us with this task and that in general we should have a closer working relationship with chapters. Heather also mentioned that she will be presenting in Oklahoma in October and that she has already contacted their State EMA and Red Cross.

- **Publication** – November newsletter. Allen will draft the letter from the CC. Shoreh will update the website with all the updates and new material by the first week of November.

Deployment news (projects in progress and new projects)

- **Brisbane mission with the Red Cross:** the mission was launched and three volunteers have started working; two from Brisbane and one from North Carolina.
- **Chiapas project with Maternova:** project's in progress and the volunteer is working on identifying the sites.
- **Mozambique Tourism Ministry:** the correct dataset has been received by the volunteer and he is now working on the new imagery.
- **N. Korea: Project with iMMAP/WFP:** Eight new volunteers have started and work is progressing well.
- **Albania: Project with FLOSSK:** Shoreh has sent an email and asked that the nine volunteers would send in their feedback; a few of them have done so.
- **New Orleans: The Neighborhood Housing Services of New Orleans (NHS) via UNOPLUS:** progressing very well; the PA, Dr. Michelle Thompson, will present tomorrow.
- **Nigeria: Geographical Resources for Development Centre (GRDC) Metadata project:** no updates this time.
- **GSDI projects:** the notice regarding this year's proposals was posted on the website; the work (evaluation of proposals) will begin in late fall.

Other business

- **Policy Revision:** the latest revisions have been sent to the Board; there were no comments. The new version will be posted on the website.
- **Advertising positions for Canadem:** discussed if we should advertise for paid positions. The consensus was that we should make the decisions on a case by case basis and also if the organization is making money from the recruitment, we should ask for a donation (verbally and without a specific amount).
- **Election of officers:** Allen is the new Chair person and Dianne nominated Heather for the vice chair position. Heather accepted the nomination. Cindy Braddock was suggested as a new at large member. Shoreh will contact her to find out if she'd be interested in serving. Also, asked Wendy to find out if Tom Conry (a new Board member) would be willing to act as the new Board liaison (Cindy's no longer on the Board). Wendy will check on that.
- **New project from Mozambique:** Shoreh mentioned that a non profit organization from Mozambique (Niassa Natural Preserve) has contacted her and they may ask for an on-site volunteer.

Next meeting: No meetings in October; the next meeting will be on November 9th